

Timeline for PISD AVID Recruitment Plan

2016

Oct 24th

Roll out of PISD AVID Recruitment & Retention Plan

November

Paper copy of Who is an AVID Student? gets put in teacher boxes. Include a treat taped to the slip for buy-in

Send email to teachers explaining student profile, purpose of slips, collection procedure and due date

Send gentle reminder email to have all slips turned in by Friday, November 18th

2016

December

Begin compiling spreadsheet list of student recommendations (see sample in packet)

Email spreadsheet to teachers asking for any student additions and remind teachers all student additions are due by Friday, December 9th.

Info meeting with all prospective AVID students to promote choosing AVID. Students fill out and turn in AVID interest form (12-12 to 12-16 meeting window)

January

Finalize spreadsheet & meet with Site Team to discuss interview procedures

Begin conducting student interviews

8th grade AVID teachers email final spreadsheet to Brandi at mcollins@pasadenaisd.org by Friday, January 20th.

2017

February

8th graders going to 9th spreadsheet due to HS counselors by the 1st

Conclude student interviews for your campus

Meet with campus counselor & AVID Admin to discuss class size and scheduling etc...

2017

Mar/Apr

Finalize AVID student list for your campus for the following year

AVID student selection celebrations!

(insert your favorite AVID clap here)

YAY!